



Swedish School Society Dar es Salaam

MSASANI RUVU STREET P.O. BOX 23142,
OYSTERBAY
DAR ES SALAAM, TANZANIA

0777 007 160

mail@nordicschool.net

www.nordicschool.net

Payment and Refund Policy 2026/2027

Preschool fees

A one-off registration fee (non-refundable and non-transferable) of TZS 2,160,000/\$800 is payable per child upon acceptance at the school. This fee is in addition to the program fee. The preschool fees include family membership to the Nordic Sports Club.			
Preschool program fee*	Annual fee (TZS/USD)	1 st term (Aug-Dec) (TZS/USD)	2 nd term (Jan-Jun) (TZS/USD)
07:00 - 12:00 (Available for children in Kidogo)	21,330,000/7900	9,949,500/3,685	11,380,500/4,215
07:00 - 14:30	30,639,600/11,348	14,288,400/5,292	16,351,200/6,056
14:30 - 16:30 (Additional preschool hours)	8,100,000/3,000	3,771,900/1,397	4,328,100/1,603
Annual Capital Fee	540,000/200		
*Families who pay 40% or more of the preschool program fee without employer subsidy are eligible for a 20% discount on the privately paid portion. Employer confirmation is required.			

Afterschool fees

A one-off registration fee (Non-refundable and non-transferable) of TZS 540,000/\$200 is payable per child upon acceptance at the school. This fee is in addition to the program fee. An optional family membership to the Nordic Sports Club can be added for TZS 405,000/\$150.			
Afterschool program fee	Annual fee (TZS/USD)	1 st term (Aug-Dec) (TZS/USD)	2 nd term (Jan-Jun) (TZS/USD)
1 day a week	1,755,000/650	825,000/306	930,000/344
2 days a week	3,375,000/1,250	1,590,000/589	1,785,000/661
3 days a week	4,860,000/1,750	2,290,000/825	2,570,000/925
4 days a week	6,210,000/2300	2,930,000/1,084	3,280,000/1,216

NB: All payments are considered final once processed.



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School Fee – An annual fee shall be paid for each child enrolled at the school, based on the number of hours the child is signed up for and the specific services they are enrolled in. This fee covers all operating costs, including educational materials, snacks, and a warm lunch.

The school fee is invoiced in full for each term/annually, regardless of the number of days the child attends school. If a child begins after the term has already started, the fee will be calculated on a pro-rata basis, based on the remaining term duration.

Annual Capital Fee – A non-refundable and non-transferable capital fee of TZS 540,000/\$200 is to be paid in addition to the annual school fee for children enrolled in the preschool. This fee serves as a contribution from parents to support the school's capital expenditure, including major renovations, upgrades, and future expansions. The capital fee must be paid along with the first term's fee each school year, regardless of the payment plan chosen by the parent.

Registration Fee - A one-off registration fee (non-refundable and non-transferable) of TZS 2,160,000/\$800 (preschool) or TZS 540,000/\$200 (Afterschool) is payable per child upon acceptance at the school. This fee is in addition to the annual school fee.

Re-enrollment

For all continuing students wishing to re-enroll for the next school year, the enrollment form must be submitted at least one month before the end of the second term.

- Any outstanding school fees from previous year must be paid by 30th June.
- The annual school fee and first term fee must be paid by 31st July.
- The second term fee for year shall be paid by 31st December.

Guidelines and Terms for Payment of Fees and Refunds

Fees Payment

1. Fees are based in Tanzanian Shillings (TZS) and are subject to change on an annual basis corresponding to inflation. Payment in USD is available for diplomats only.
2. Fees are to be paid either in full, for the whole school year, or per term (there are two terms in a school year) unless other arrangements are approved by the school Management.
3. Fees are due by the dates indicated on the invoice, unless other arrangements are approved by the school Management.



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4. Fee payments are to be done by direct transfer into the school's Tanzanian Shilling account (as indicated on all invoices). Payment in USD into the USD account is available for diplomats only.
5. The name of the child should be provided as a reference on all payments being directly made to the school account.
6. Families who pay 40% or more of the preschool program fee without employer subsidy are eligible for a 20% discount on the privately paid portion. For every enrollment, an employer declaration form shall be submitted with the enrollment form.
7. The discount percentage on preschool fees will be evaluated on a yearly basis and may be subject to change.
8. Please note that the school is NOT responsible for bank transfer charges or commissions. If these are incurred by the school for incoming transfers/wires, the school will debit parents concerned.
9. The school reserves the right to deny entry to children in arrears of fees.

Refunds

1. Refunds shall be made only after submitting a written notification for withdrawal from the school 2 weeks before the commencement of the new term. No refunds will apply for partial completion of a term nor capital portion of the fees.
2. If a parent chooses to reduce their child's enrollment hours after the majority of the term has passed, no refund will be issued.
3. In exceptional circumstances, a refund request may be considered if submitted in writing at least two weeks in advance with supporting document to verify the exception. Refunds will be calculated based on the number of school days attended. Once approved, the remaining balance will be carried forward to the next term and applied only to the annual fees.
4. If a parent or student overpays at any point during the academic year, any excess payment will be applied as credit toward the upcoming term's fees.
5. All refunds shall be made by bank transfer only. The school does not take responsibility for bank charges.
6. In the event of unforeseen national or global events — including but not limited to pandemics, natural disasters, or government-mandated closures — refunds will not be provided.

NB: Prorated adjustments are not considered as monetary refunds and apply only to future fees.



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Process for Fee Refund

1. To initiate the fee refund, kindly send an email to administration@nordicschool.net the subject line: "Request for Cancellation of Enrollment." 2 weeks before the commencement of the term and 2 weeks' notice before reducing enrollment hours.
2. Mention the Reason for Cancellation of Enrollment in the email.
3. Specify the following details:
 - Student Name
 - Class the child is enrolled
 - Reason for cancellation
 - Requested date for commencement of the cancellation
4. Refund Amounts
 - Before the Academic Year Begins: Full refund of fees paid except Capital and Application fee.
 - During the Academic Year:
 - Refunds may be pro-rated based on the time spent in the program; this applies for annual fees only.
 - Any non-refundable fees (e.g., registration, capital) will be deducted.
5. The refund shall only apply for the days after the request and not prior



FAQ

1. Under what circumstances can I request a refund?

Refunds may be considered under certain conditions, such as:

- Withdrawal of the student at least 2 weeks before the start of the term
- Overpayment of the fees
- Extended absence due to medical reasons or other emergencies (with supporting documentation)
- Other exceptional cases that may be reviewed by the school administration

2. Are there any deadlines for refund requests?

Refund requests must be submitted within two weeks of the event triggering the refund (e.g., start of the term, withdrawal). Requests made after this period may not be eligible for a refund.

3. Can I transfer the amount to a different student or apply it to future tuition?

The amount is nontransferable to another student but may be applied to future tuition fees.

4. What if I overpay the school fees?

If you overpay, any excess payment will be credited toward the next term's fees.

5. How do you calculate refund for prorated days?

$(\text{Term fee} / \text{numbers of days in a term}) \times \text{number of days to be refunded}$.

6. Will I receive a refund if I reduce my child's hours at preschool?

If a parent chooses to reduce their child's enrollment hours after the majority of the term has passed, no refund will be issued. In exceptional cases, the amount will be prorated to the next term and will apply only to the annual fee paid.

7. Does the school offer refund in case of Pandemic?

The school will not offer refund in the event of unforeseen national or global events — including but not limited to pandemics, natural disasters, or government-mandated closures.